

The electronic
filing system
for

insurance
agents/
brokers



DocSTAR[™]

DocSTAR.

Efficient, affordable insurance document management is our policy.

If you're like most insurance agents or brokers, you're drowning in paper. The typical insurance office handles at least 20,000 documents a year, including dec pages, applications, policy terms, coverage confirmation letters, renewal notices and claims documentation. This means you must allocate physical space to store all these documents. You also have to hire full- or part-time people to process all this information. And, you need copiers and fax machines to duplicate and distribute original documents. All this adds to your costs and shrinks your profits.

Needless to say, you certainly don't want to keep your clients waiting impatiently on the phone while you sift through large volumes of information — or, even worse, play the frustrating game of phone tag with them.

Making matters worse, virtually every state government mandates that all insurance transaction records be maintained for up to seven years. Not to mention the fact that you're forced to archive offers of additional coverage for long periods to guard against E&O liability.

Now there's a much more efficient, affordable, intelligent way to manage your insurance documents. DocSTAR.

The electronic filing system people want to use.

DocSTAR is an electronic filing system that dramatically increases the efficiency of your workplace. DocSTAR (which stands for Document Storage and Retrieval) is a total turnkey solution that scans, stores and retrieves your paper documents with ease and simplicity.

This remarkable system saves valuable space, guards against theft or damage, enables your staff to share documents simultaneously, and makes a complete backup copy of all your paper files — with just the push of a button. And it's so easy to learn and use, many people master DocSTAR in just one hour.

What's in it for you.

- **Instant information access** — Documents can be located in seconds and never get lost.
- **Reduced labor costs** — DocSTAR offers an efficient process for sorting, filing and retrieving records from your desk in literally seconds, allowing you to minimize your personnel requirements and assisting you in complying with state government mandates.
- **Reduced demand for physical space** — All paper files can be stored electronically on removable disks with capacities starting at over 85,000 typical pages per disk (a typical file drawer holds approximately 2,000+ pages).
- **Minimized copying expenses** — Cut your costs for duplicating original forms sent to insurance companies and customers.
- **File protection** — DocSTAR protects against loss due to disasters, while critical information can still be kept on-site.
- **Improved transactional filing** — DocSTAR is a much more efficient alternative to your current process of recording dates documents are received in your database and filing paper documents by that date.
- **Irrefutable document integrity** — DocSTAR's AuthentiDate Image Marking technology virtually eliminates any possibility of altering documents stored in the system without detection, ensuring undisputed authenticity of records.

Want to save time and money? It's your call.

Insurance agents and brokers all across America are already reducing their costs, and enjoying instantaneous access to vital information with DocSTAR. Maybe it's time you did, too.

For more information on how DocSTAR can boost your productivity and enhance your client service, call DocSTAR at 518-346-7799 or 800-367-5906 outside New York State. Or visit our website at <http://www.docstar.com>.

DocSTAR™